

**Builders Association
of South Central Kentucky**

859 Lovers Lane
Bowling Green KY 42103
270-781-3375

REGISTERED BUILDER/REMODELER

**APPLICATION
FOR MEMBERSHIP**



**Builders Association of South Central Kentucky
REGISTERED BUILDER/REMODELER MEMBERS**

**CODE OF ETHICS
MEMBERS AFFIRM THAT:**

**HOMEOWNERSHIP SHOULD BE WITHIN THE REACH OF EVERY AMERICAN FAMILY.
THAT THESE HOMES PROVIDE THE BEST VALUE POSSIBLE AND
BE BUILT WITH HIGH STANDARDS OF SAFETY, QUALITY MATERIALS, SANITATION
AND LIVABILITY. FURTHERMORE, THAT EVERY HOME BE BACKED BY BUILDER
SERVICE AND INTEGRITY.**

**AS PART OF OUR RESPONSIBILITY TO THE HOME BUYER, OUR COMMUNITY AND
OUR COUNTRY, BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY MEMBERS
PLEDGE ALLEGIANCE TO THE FOLLOWING PRINCIPLES AND POLICIES:**

**HONESTY IS OUR GUIDING POLICY IN CONDUCTING BUSINESS AFFAIRS.
WE WILL STRIVE CONSISTENTLY TO COMPLY WITH THE SPIRIT
OF THE LAW IN FINANCIAL TRANSACTIONS AND BUSINESS CONTRACTS,
AND MANAGE OUR DEALINGS WITH EMPLOYEES, SUBCONTRACTORS,
AND SUPPLIERS WITH HONOR AND FAIRNESS.**

**WE WILL WORK TOWARD ESTABLISHING A BALANCE BETWEEN LEGITIMATE
ENVIRONMENTAL CONCERNS AND THE NEED TO DEVELOP AND
ONSTRUCT NEW HOUSING. THIS WILL INCLUDE THE CONSERVATION OF LAND AND
ENERGY THROUGH CONSIDERATION OF NATURAL ENVIRONMENT
AS AN INTRINSIC ELEMENT IN HOUSING DESIGNS.**

**TO MAINTAIN OUR LEADERSHIP AS A PROGRESSIVE INDUSTRY,
WE WILL CONTINUE TO ENCOURAGE RESEARCH AND DEVELOPMENT OF
NEW MATERIALS, BUILDING TECHNIQUES, BUILDING EQUIPMENT,
AND IMPROVED METHODS OF HOME FINANCING. ALL SOUND
LEGISLATIVE PROPOSALS AFFECTING OUR INDUSTRY AND THE PEOPLE WE
SERVE SHALL HAVE OUR INFORMED AND VIGOROUS SUPPORT.**

**WE HOLD INVIOULATE THE FREE ENTERPRISE SYSTEM AND
THE AMERICAN WAY OF LIFE.
WE PLEDGE OUR SUPPORT TO OUR ASSOCIATES, OUR LOCAL, STATE AND
NATIONAL ASSOCIATIONS, AND RELATED INDUSTRIES CONCERNED
WITH THE PRESERVATION OF LEGITIMATE RIGHTS AND FREEDOMS.**

**WE ASSUME THESE RESPONSIBILITIES FREELY AND SOLEMNLY,
MINDFUL THAT THEY ARE PART OF OUR OBLIGATIONS AS MEMBERS OF THE
BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY,
THE HOME BUILDERS ASSOCIATION OF KENTUCKY
AND THE NATIONAL ASSOCIATION OF HOME BUILDERS.**

Applicant's Initials:_____

Builders Association of South Central Kentucky

859 Lovers Lane
Bowling Green, Kentucky 42103-7903
Phone: 270-781-3375
Fax: 270-782-5082

Registered Builder /Remodeler Requirements, Code of Ethics,
Conciliation Process, Registered Builder Committee Policies
And
APPLICATION
FOR

Registered Builder/Remodeler Membership

Note: All applications for Registered Builder/Remodeler Membership are subject to approval By the Board of Directors of the Builders Association of South Central Kentucky with exclusive rights to accept or deny membership.

Registered Builder/Remodeler Fees:

Application Fee: \$50 (Non-Refundable)

Annual Dues: \$405

Total Amount to Join: \$455

Payment must accompany application.
Your application fee is non-refundable,
However, if for any reason your application is
not approved, the balance of payment will be refunded.

Applicant's Initials: _____

BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY

859 Lovers Lane - Bowling Green, KY 42103-7903
Telephone: 270-781-3375 Fax: 270-782-5082

APPLICATION FOR "REGISTERED BUILDER/REMODELER" MEMBERSHIP

The undersigned respectfully applies for Registered Builder membership in the Builders Association of South Central Kentucky.

Applicant's Name _____ Fed. I. D. #: _____
SS#: _____
Date of Birth: _____

Home Address Street _____

City _____ State _____ Zip _____

Phone _____ Cellular Phone _____

Website Address: _____ E-mail Address: _____

Firm/Company Name _____

Address: Street _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Chief Executive Officer or Principle Owner: _____

Please designate a Registered Builder Representative: _____

NOTE: THIS WILL BE THE INDIVIDUAL WHO MUST COMPLETE THE CONTINUING EDUCATION REQUIREMENTS.

List of all principals or corporate officers:

Name/position _____ Name/position _____

Name/position _____ Name/position _____

Type of Business Organization:

a. Corporation [] b. Sole Proprietorship [] c. Partnership [] d. Other []

Percentage of ownership _____ % Fed. I. D. No. _____

B. G./W. C. Contractors License No.: _____ Date issued: _____

Name(s) under which you build: _____

Name other organizations to which you belong: _____

Are you a member of any other Builders Associations? _____

If so please list _____

Community involvement, past and present: _____

Number of years in construction business _____

Number of dwellings built in last 2 years _____ 12 Months _____

Price range you build in: _____

Indicate what activities your company is currently engaged in: [] Commercial Const. [] New Construction
[] Remodeling [] Industrial [] Developing [] Other: Explain _____

Applicants Initials: _____

How long have you been in the construction business under your own name? _____ Years

A. If in building business less than one year, state previous business experience _____

B What Is your principle occupation? _____

Explain: _____

C. Are you engaged in any other type of business? []Yes []No

D. If yes, state nature the business _____

E. In what phase of home building have you been involved?

a. Plan and design work []Yes []No

b. On site supervision []Yes []No

c. Financial

1. Payment of accounts []Yes []No

2. Obtaining Construction or permanent financing []Yes []No

3. Loan closing []Yes []No

d. Purchase of materials []Yes []No

e. Contracting of subs []Yes []No

f. Other duties/responsibilities: _____

F. List present or past trade background (i.e. carpentry, plumbing, etc.) _____

G. List educational background _____

H. Have you or your Company every been a party to any litigation, judgment, lien, or bankruptcy proceedings within the last (5) five years? []Yes []No

If yes, explain briefly _____

I. Have any of your business practices ever been investigated or questioned by the Better Business Bureau or any other authorities? []Yes []No

If yes, explain briefly _____

Applicant's initials: _____

Company Information:

General Liability Insurer # Expiration date: _____

Worker's Comp. Insurer # Expiration date: _____

Land Development Listings: _____

Counties you work in:

CREDIT REPORT INFORMATION PERMISSION GRANTED TO:

BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY

THE APPLICANT AUTHORIZES CIC BUSINESS CREDIT REPORTING INC. D/B/A NACM NASHVILLE AND THE BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY TO OBTAIN A CONSUMER CREDIT REPORT, (WRITTEN OR ORAL CREDIT REPORTS) FROM ANY CREDIT REPORTING AGENCY. THE APPLICANT AUTHORIZES ANY BANK OR BUSINESS WITH WHICH THE APPLICANT HAS CURRENT OR INACTIVE EXPERIENCE TO GIVE ANY AND ALL NECESSARY CREDIT INFORMATION TO THE BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY, WHICH WILL ASSIST IN THE CREDIT INVESTIGATION.

TO AID IN THE CREDIT INVESTIGATION, THE APPLICANT ALSO GRANTS FOR THE BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY TO PULL A PERSONAL CREDIT REPORT.

AUTHORIZATION SIGNATURE REQUIRED _____

THE FOLLOWING INFORMATION IS REQUIRED BY NATIONAL ASSOCIATION OF HOME BUILDERS REQUIREMENTS**And by the Builders Association of South Central Kentucky****INSTRUCTIONS: SELECT (check) THE BUSINESS ACTIVITIES FROM THE LIST OF CODES:****BUILDER MEMBER CLASSIFICATION**

A	Single Family Spec/Tract Building	<input type="checkbox"/>
B1	Single Family General Contracting	<input type="checkbox"/>
B2	Single Family Custom Building	<input type="checkbox"/>
C	Multifamily Building (Condo/Coop Units)	<input type="checkbox"/>
D	Multifamily Building/Ownership (Rental Units)	<input type="checkbox"/>
E	Multifamily General Contracting	<input type="checkbox"/>
F	Remodeling—Residential	<input type="checkbox"/>
G	Remodeling— Commercial	<input type="checkbox"/>
H	Commercial Building (Own Account)	<input type="checkbox"/>
I	Commercial General Contractor	<input type="checkbox"/>
J	Land Development	<input type="checkbox"/>
K	Manufacturing of Modular/Panelized/Log Homes	<input type="checkbox"/>

INSTRUCTIONS: SELECT (check) THE APPROXIMATE ANNUAL DOLLAR VOLUME OF NEW RESIDENTIAL CONSTRUCTION/DEVELOPMENT, USING THE CODES BELOW:**ANNUAL DOLLAR VOLUME**

1	UNDER \$500,000	<input type="checkbox"/>
2	\$500,000 TO \$999,999	<input type="checkbox"/>
3	\$1 MILLION TO \$,999,999	<input type="checkbox"/>
4	\$5 MILLION TO \$9,999,999	<input type="checkbox"/>
5	\$10 MILLION OR OVER	<input type="checkbox"/>
6	NO CONSTRUCTION ACTIVITY	<input type="checkbox"/>

INSTRUCTIONS: SELECT (check) THE APPROXIMATED NUMBER OF UNITS BUILT IN THE LAST 12 MONTHS, USING THE CODES BELOW:**NUMBER OF UNITS**

1	0 UNITS	<input type="checkbox"/>
2	1 TO 10 UNITS	<input type="checkbox"/>
3	11 TO 25 UNITS	<input type="checkbox"/>
4	26 TO 100 UNITS	<input type="checkbox"/>
5	101 TO 500 UNITS	<input type="checkbox"/>
6	OVER 500 UNITS	<input type="checkbox"/>

INSTRUCTIONS: SELECT THE CODE THAT BEST DESCRIBES YOUR BUSINESS TITLE:**BUSINESS TITLE:**

1.	President/ CEO	<input type="checkbox"/>
2.	VP/General Manager	<input type="checkbox"/>
3.	Construction Superintendent	<input type="checkbox"/>
4.	Sales & Marketing manager/Director	<input type="checkbox"/>
5.	Architect, Designer or Engineer	<input type="checkbox"/>
6.	Financial Manager/Director	<input type="checkbox"/>
7.	Owner, Principal or Partner	<input type="checkbox"/>
8.	N/A	<input type="checkbox"/>
9.	Other (Specify)	<input type="checkbox"/>

Applicant's Initials: _____

CRITERIA FOR DENIAL OF MEMBERSHIP

1. FAILURE TO PROVIDE ALL REQUIRED DATA AND INFORMATION.

2. CREDIT REPORT INDICATING SERIOUS DELINQUENCY, LIENS OR UNSATISFIED JUDGMENTS.

3. A LEGITIMATE NEGATIVE RESPONSE ON FINANCIAL STABILITY FROM A LENDER, SUPPLIER OR SUBCONTRACTOR.

4. TWO OR MORE LEGITIMATE NEGATIVE RESPONSES FROM CUSTOMERS.

5. A NEGATIVE REPORT FROM A BUILDING INSPECTOR, LEGITIMATE NEGATIVE RESPONSES IN TECHNICAL COMPETENCE FROM ANY GOVERNMENT AGENCY CONTACTED, OR A LACK OF SUPERVISORY EXPERIENCE BY THE APPLICANT IN THE HOME CONSTRUCTION.

6. A NEGATIVE RESPONSE FROM A MEMBER IN GOOD STANDING DURING THE FIRST OR SECOND READING.

NOTICE:

ANY APPLICANT REJECTED MEMBERSHIP IN THE BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY'S "REGISTERED BUILDER PROGRAM" WILL BE NOTIFIED IN WRITING.

ANY APPLICANT REJECTED BY THE "REGISTERED BUILDER COMMITTEE" MAY APPEAL BY MAKING AN APPOINTMENT AND APPEARING IN PERSON TO THE BOARD OF DIRECTORS OF THE BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY.

I have read, and understand the above information.

Signature of applicant: _____

In the event the builder feels aggrieved by a decision of the Registered Builder Committee, such builder shall have the right to a review of the record by the Board of Directors, upon written request to the Association within thirty (30) days after the notification of the decision of the Registered Builder Committee. The record shall then be reviewed by the Board of Directors. The Board of Directors may, by a majority vote, take any action deemed to be in the best interest of the association.

I hereby acknowledge that I have read and understand completely the Builders Association of South Central Kentucky's Conciliation Process and hereby agree to the rules and regulations governing the program and agree to accept that the program may be upgraded or changed from time to time.

This agreement shall be binding upon signing.

Builder's Signature: _____

In consideration of the promise to comply with the conditions set forth herein by the applicant Builder, the Builders Association of South Central Kentucky shall issue a Registered Builder Certificate and shall be assigned a certificate number. I understand that, I, as an individual, am being approved as the Registered Builder member of the Builders Association of South Central Kentucky, and I further understand that I will be personally responsible to the Association even though I may build or conduct business under the name of a partnership, joint venture, corporation or other entity.

UPON SIGNING, I AGREE THAT I HAVE READ AND FULLY UNDERSTAND THIS DOCUMENT, ALL DOCUMENTS RELATING TO THIS AGREEMENT, AND TO THE CONDITIONS AND STANDARDS AS SET FORTH. I CERTIFY THAT ALL STATEMENTS CONTAINED WITHIN THESE DOCUMENTS ARE TRUE AND CORRECT. I FURTHER ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF THE BUILDERS ASSOCIATION OF SOUTH CENTRAL KENTUCKY'S CODE OF ETHICS, CONSTITUTION, BY-LAWS AND REGISTERED BUILDER COMMITTEE POLICIES. _____ (Initial)

I have attached copies of my companies workers compensation certificate of insurance.

_____ (Initial)

I have attached copies of my companies general liability certificate of insurance.

_____ (Initial)

Witness

Builder/Applicant

Date

Corporate Officer

Firm Name

NOTE: APPROVAL FOR REGISTERED BUILDER/REMODELER APPLICATION MUST GO THROUGH A FIRST AND SECOND READING OF THE BOARD, AND WILL TAKE 60-90 DAYS. THANK YOU FOR YOUR PATIENCE.

Two (2) current Registered Builder/Remodeler member sponsors must sign below who are familiar with the applicants work and performance history.

Registered Builder/Remodeler Sponsor _____
Signature Registered Builder Number

Registered Builder/Remodeler Sponsor _____
Signature Registered Builder Number

Sponsored by: _____
Member in good standing (signature)

Applicant's Initials: _____

A check for one year's dues plus initial fee must accompany this application. The dues of this Association shall be paid annually on the anniversary date of joining, and being approved by the Board of Directors.

\$455 to join, for the first year, which includes \$50 application fee (Application Fees are Non-refundable) and \$405 per year thereafter, unless a dues increase is approved by the Board of Directors.

A check for dues and application fee must accompany this application.

Dues for membership in the National Association of Home Builders and the Home Builders Association of Kentucky are included in the above dues, and shall be paid by this Association from its treasury at the rates fixed and under the terms stated in the By-Laws of those Associations (or amendments thereto in effect).

As a Registered Builder/Remodeler member of the Builders Association of South Central Kentucky, the following items are available to you at the Association's office, for a minimal charge.

- | | |
|------------------------------------|-------------------------------------|
| a. Registered Builder Certificate | b. Registered Builder Logo's |
| c. Registered Builder Contracts | d. Registered Builder Change Orders |
| e. Registered Builder Warranties | f. Residential Remodeler Warranties |
| g. Residential Remodeler Contracts | |

*****Your New Home and How To Care For It Booklets must be ordered through National Association of Home Builders. Booklets may be ordered on-line at www.BuilderBooks.Com, or order forms are available at the association office.

INFORMATION CONTAINED HEREIN WILL BE HELD IN STRICT CONFIDENCE.

Builders Association's USE ONLY

Application of: _____

APPROVED BY THE BOARD OF DIRECTORS OF THE BUILDERS ASSOCIATION OF
SOUTH CENTRAL KENTUCKY

THIS, _____ DAY OF _____, _____.

Signed: Executive Officer

Applicant's Initials: _____